

The Smithfield Town Council held its regular meeting on Tuesday, February 3rd, 2015. The meeting was called to order at 7:30 p.m. Members present were Mr. T. Carter Williams, Mayor; Mr. Andrew Gregory, Vice Mayor; Ms. Connie Chapman, Dr. Milton Cook, Mrs. Denise Tynes, and Mr. Randolph Pack. Mr. Michael Smith was absent. Staff members present were Mr. Peter M. Stephenson, Town Manager; Ms. Lesley King, Town Clerk; Ms. Ellen Minga, Town Treasurer; Mr. Alonzo Howell, Deputy Chief; Ms. Judy Winslow, Director of Tourism; and Mr. William H. Riddick, III, Town Attorney. There were five (5) citizens present. The media was represented by Ms. Abby Proch of The Smithfield Times.

Mayor Williams – Good evening ladies and gentlemen. Welcome to the Smithfield Town Council meeting of February 3rd, 2015. I would like to thank everyone for coming tonight. If you would all stand, we will say the Pledge of Allegiance.

All present stood and recited the Pledge of Allegiance to the flag.

Mayor Williams – I would like to welcome someone in the audience tonight. We have Reverend Joe Thompson. It is good to see you again. We also have ex council member Mr. John Graham and Assistant Chief of the Smithfield Volunteer Fire Department, Mr. William Britt. Thank you for coming. We will start with our Informational Section with our Town Manager, Mr. Peter Stephenson.

Town Manager – Thank you, Your Honor. Good evening everyone. This past month has been a rough one. We do want to continue to remember Mr. Bill Hopkins. We also lost former councilwoman and vice mayor Kaye Brown's husband, Mr. James Brown and other notable citizens. It has been a rough start to the year to be honest. I will say having had my first staff meeting with the Department of Planning, Engineering, and Public Works this morning. I have been attending a lot of meetings that Bill would have attended. I am really proud of everyone for how they have rallied and assumed responsibilities and the camaraderie, support, and love for one another. It means a lot. I had signed up for the VML Legislative day last week but I was unable to attend because of everything. However, next week I am hoping to attend the VLGMA State Manager's Winter Conference in Staunton on Wednesday afternoon through Friday afternoon. I will let you know if I have to cancel. Please bear with me on scheduling and emailing things for the moment. The meeting schedule for February has a busy night next Tuesday. The Planning Commission and the Board of Historic and Architectural Review have moved

their meetings up an hour to 6:30 p.m. We will have the Planning Commission meeting next Tuesday night at 6:30 p.m. Also in suite C and D we will have a Pinewood Heights Management Team meeting which is to have a required public hearing for the town on behalf of the management team. It has been advertised. It is as worded to receive input on the towns past use of CDBG funding, the towns overall housing and community development needs. We will also talk about our planned application for additional funding to wrap up the final phase of Pinewood Heights. We have Presidents Day on February 16th the town offices will be closed. The Board of Historic and Architectural Review will meet on February 17th at 6:30 p.m. The Board of Zoning Appeals will not meet this month. The Committee meetings will be held on February 23rd and 24th at the Smithfield Center at 4:00 p.m. As requested we finally have an Intergovernmental Relations Committee meeting with the County on February 25th. The January Activity Report was included on Friday. I forgot to mention at the Committee meeting something that Chief Bowman reported on this back in December. He mentioned that he, Bill Hopkins, and I had gone out to trim three hollies at the town entrance on Benn's Church Boulevard near the intersection of Turner Drive. It is state property and they are requiring that they be removed. The three holly trees and a couple of crepe myrtles behind it will have to be removed. If you notice that they are no longer there you will know that it is a Virginia Department of Transportation requirement. It is there right-of-way. We have no choice.

Councilman Dr. Cook – Is Virginia Department of Transportation removing them?

Town Manager – They have requested that we remove them. I am going to request that they remove them so we will see. They will be removed one way or another. The reason is because with the yellow flashing left turn there is a site distance issue apparently. We thought we had ameliorated the situation but apparently not. Thank you.

Mayor Williams – Are there any questions? Hearing none, we move to Public Comments. The public is invited to speak to Council on any matter except public hearings. You have five minutes. First we have Mr. Rick Bodson.

Mr. Bodson – Thank you, Mr. Mayor. My name is Rick Bodson. I live at 115 Commodore Lane. I am speaking tonight as a private citizen and not as a represent of any organization. I am not a resident of the town but I can see Smithfield from my back

door. As a County and Gatling Pointe resident I have a Newport Development Service District proposal which comes with a tax overlay. It may or may not be acknowledged openly by County staff. I have a vested interest. However, I have an interest in seeing the Newport Development Service District possible annexation, possible town line adjustments, or realignment for the Scott farm resolved quickly, definitively, and professionally. I watched the last Board of Supervisors meeting tapes and the request for the Intergovernmental meeting was brought up by the County Administrator. Within a blink of an eye the representative from the Smithfield district crossed his arms and mumbled something about the negotiations for the sale of the rescue squad building which is a minor item. I believe the town is offering to buy the building from the County. The County needs the money to pay for a few gallons of Norfolk water. Based on my observation the way the communications have been going on between the town and the County is as dysfunctional as you are going to find in any definition of the word. I am not laying blame anywhere. It is just an observation and a perception. It is my perception that if you have an Intergovernmental meeting and the Mayor graciously comes to that meeting with a dozen Ringo's doughnuts there will be a protest lodged that half of those doughnuts were not purchased outside of the town limits. It has gotten that bad. I am not a resident of the town but I volunteer a few hours I think to the benefit of the town. I request that when you have the Intergovernmental meeting there should be six people at the table. The Mayor, the Chairman of the Board of Supervisors, Town Manager, County Administrator, and the two attorneys who do not have speaking roles except for responding to inquiries on a matter of legal advice. I hope Mr. Riddick will take this in the manner which it is intended. There should be six people who are allowed to speak. I believe that the Mayor and the Board of Supervisors Chairman should represent the two jurisdictions because otherwise there will be a discussion about where the doughnuts should have been purchased as opposed to enjoying them. I do not mean to make light of it but the conversation needs to get back on track because you need to resolve land use issues, annexation issues, and the sale of a small building on Church Street. You need to get the conversations back on a professional level. Several people here have been at meetings that I have been involved in and you know how I think meetings should go. Thank you for your indulgence.

Mayor Williams – Thank you, Mr. Bodson. We appreciate your input. We do not have anyone else signed up to speak but if anybody else would like to then the floor is open.

Ms. Winslow – I am Judy Winslow, Director of Tourism. I wanted to point out a couple of things that are going on that are happening right now. If you have not been out to eat for lunch or dinner this week I highly encourage you to go. This is our 3rd Annual Smithfield Restaurant Week. It has actually been a humdinger. We have gotten lots of great feedback. The restaurants have been crowded at a time when it is not usually crowded. I want to let you know that on January 30th we started a billboard campaign all over Hampton Roads. We have six billboards on I-664, I-64, and I-264 which are all of the biggies. We have over thirteen hundred impressions going out every single day driving traffic to our Facebook page and our website. I hope as you are travelling around Hampton Roads in the next month you will see those billboards. We are really proud of them. We appreciate partnering with Smithfield Station that has offered a weekend at the lighthouse as a prize. It has gotten a lot of attention on the roads as people are at a dead standstill in traffic. I wanted to mention without stealing Gina Ippolito's thunder that today as of 7:00 p.m. we have sold out of the Smithfield Wine and Brew Fest tickets. It sold out in four days. Last year it was seventeen days. The year before that we sold out two weeks before the event. I hope you all have your tickets.

Mayor Williams – Thank you, Ms. Winslow.

Ms. Ippolito – My name is Gina Ippolito. I would like to clarify that there are still ways that people can get tickets to the event. We are sold out of individual tickets and non-sponsored tables but we still have some sponsorships left. There are a block of tickets set aside at hotels so people can book a hotel room if the hotel is not booked up and still get tickets to the event. All of that information is on our website in case you get people asking you about it. We also have an official waiting list form on the website. People can sign up to be on the waiting list for a table or the waiting list for tickets. We make no promises. We are going to try to sell everything out at the sponsorship level that we have left.

Mayor Williams – Thank you. Is there anyone else who would like to come to the podium? Seeing none, we move to Council Comments. Does any Council member have any comments?

Vice Mayor Gregory – Thank you, Mayor. Many of the Council members here tonight were able to attend the BOB Fest. I just wanted to take a minute to thank tourism, town staff, public works, Isle of Wight County, Gina Ippolito, and all of the volunteers that help make these events possible. They are phenomenal ways to bring people into town to see what an awesome place we live in. It is pretty remarkable what they have been able to do in a fairly short period of time. Thanks to everyone who help make it happen.

Mayor Williams – Thank you. Is there anyone else who would like to speak?

Councilwoman Tynes – I just wanted to compliment Deputy Chief Howell and Chief Bowman. Chief Bowman and Chief Hardison of the Franklin Police Department invited the Justice Department as well as the Federal Bureau of Investigation to come in to train eighty- two officers between the City of Franklin and the Town of Smithfield. It was a tolerance type of training. We would like to thank them for being proactive in light of recent events across the country in the last few months. I would like to thank them for solving cases. In 2012, we had a murder over in the Jersey Park community. The Smithfield Police Department with their investigation as well as some of the neighboring jurisdictions was able to bring that person to court and justice was served. I would like to thank them because they are always on top of things like that. Because of the Smithfield Police department we can go to bed at night and rest safely. Thank you very much.

Mayor Williams – Is there anyone else? Seeing none from Council, we will move on to the Consent Agenda Items. We have seven items on the agenda tonight that have been discussed in the Committee meetings. We will now have the Summary of the Consent Agenda Items. We will start with the Police Committee Chair, Mrs. Denise Tynes.

Councilwoman Tynes – Police Committee Summary. Thank you, Mayor. The first item is a motion to donate one surplus patrol vehicle to the Smithfield Volunteer Fire Department. This is an item where the Committee felt that it would help the volunteer fire department to maximize their duties to our community in keeping us safe and healthy. The next item is a resolution for partial street closure for the Wine and Brew

Festival on Saturday, April 11th, 2015. This is an annual event. It is one of our major festivals that we have every year. The next item is a resolution for a street closure request for the Mustang Round Up Car Show on May 16th, 2015. It is also an annual event.

Mayor Williams – Next we have Finance Committee Chair, Mr. Randy Pack.

Councilman Pack – Finance Committee Summary. Thank you, Mayor. We have a number of invoices that are in excess of \$10,000.00 that require Council's authorization tonight. The first one is for Caldwell Tanks in the amount of \$25,823.29. It is for quarterly preventative maintenance for our water tanks in town. We have two notes to USBank in the amount of \$47,037.50 and US Bancorp in the amount of \$84,150.83. They are notes for our Reverse Osmosis plant. The next one is for REW Corporation in the amount of \$13,944.00 for work on the pump stations and radio tower. Public Works is happy with the work. The next item is Tri-State Utilities in the amount of \$30,845.35 for work that has been completed on South Mason Street and part of the second block of Main Street realigning sewer lines and reconnected some water lines. We have two budgeted contributions the Christian Outreach program in the amount of \$14,000.00 and the YMCA in the amount of \$50,000.00. All of these have been recommended for approval this evening. The next item is a motion to amend the town's pay and classification plan. There would be a position reclassification for Mr. William Saunders to become the Planning and Zoning Administrator for the Town of Smithfield replacing a role that Mr. Hopkins so wonderfully filled for us. It is recommended for approval this evening. We also have a resolution to authorize the Town Treasurer to refinance an existing loan. The Town Treasurer brought to us at the Committee meeting some better interest rates that will save us \$180,000.00 over the life of the loan without extending the loan. We certainly wholeheartedly recommend that savings.

Mayor Williams – We now move to Parks and Recreation Committee Chair, Ms. Connie Chapman.

Councilwoman Chapman – Parks and Recreation Committee Summary. Thank you, Mayor. We have a resolution for a partial closure of the fishing pier and the trails at Windsor Castle Park. The pier would be closed on Wednesday, April 8th for the event on April 11th. The trails would be partially closed on Saturday, April 11th from 9:30 a.m. until 5:30 p.m. for the 4th Annual Wine and Brew Festival.

Mayor Williams – Thank you, Ms. Chapman. Is there any further discussion on the consent agenda items?

Councilman Dr. Cook – I want full disclosure should I pull the Christian Outreach invoice item since I am chairman of the Christian Outreach Program Board?

Town Attorney – No.

Mayor Williams – Is there any further discussion?

Vice Mayor Gregory – I would like to make a motion that the consent agenda be approved as presented.

C1. Motion to Donate One (1) Surplus Patrol Vehicle to the Smithfield Volunteer Fire Department.

C2. Resolution for Partial Street Closure for Wine and Brew Festival, Saturday April 11th, 2015.

C3. Resolution for Street Closure Request for the Mustang Round Up Car Show on May 16th, 2015 from 9:00.

C4. Invoices Over \$10,000.00 Requiring Council Authorization:

a. Caldwell Tanks	\$ 25,823.29
b. USBank	\$ 47,037.50
c. US Bancorp	\$ 84,150.83
d. REW Corporation	\$ 13,944.00
e. Tri-State Utilities	\$ 30,845.35
f. Christian Outreach	\$ 14,000.00
g. YMCA	\$ 50,000.00

C5. Motion to Amend the Town's Pay and Classification Plan.

C6. Resolution to Authorize the Town Treasurer to Refinance Existing Loans.

C7. Resolution for Partial Park Closure of Fishing Pier on Wednesday, April 8th thru Saturday, April 11th and Trails on Saturday, April 11th from 9:30 a.m. to 5:30 p.m. for the 4th Annual Wine and Brew Festival.

Councilman Pack – Second.

Mayor Williams – A motion has been made and properly seconded. Are there any further questions? Roll call vote.

On call for the vote, six members were present. Councilman Dr. Cook voted aye, Councilman Pack voted aye, Councilwoman Chapman abstained, Vice Mayor Gregory

voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There was one abstention. There were no votes against the motion. The motion passed.

Mayor Williams – We now move to the Action Section. We have a Motion to Approve the Town Council Meeting Minutes of January 6th, 2015.

Town Attorney – Mr. Mayor and members of Council, I have reviewed the minutes and would recommend they be approved as presented.

Councilman Pack – So moved.

Councilman Dr. Cook – Second.

Mayor Williams - A motion has been made and properly seconded. Is there any further discussion? Roll call vote.

On call for the vote, six members were present. Councilman Dr. Cook voted aye, Councilwoman Chapman voted aye, Vice Mayor Gregory voted aye, Councilwoman Tynes voted aye, Councilman Pack voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams – We now move to New Business. Does any Council member have any new business to discuss? Hearing none, we move to Old Business. Is there any old business?

Councilman Dr. Cook – I am under the understanding that the rescue squad has officially moved into the new building. I think we need to have on the next Committee agenda moving forward with the acquisition of the old rescue building.

Mayor Williams – We will move forward on that. Is there any other old business? Hearing none, we will move to Closed Session.

Town Attorney – We need a motion to go into closed session for the purpose of discussing the acquisition of real property for public purposes pursuant to Section 2.2-3711.A.4 of the Code of Virginia.

Vice Mayor Gregory – So moved.

Councilwoman Tynes – Second.

Mayor Williams – A motion has been made and properly seconded. Roll call vote.

On call for the vote, six members were present. Councilwoman Chapman voted aye, Councilman Dr. Cook voted aye, Councilman Pack voted aye, Vice Mayor Gregory voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Town Council went into closed session at 7:55 p.m.

Town Council went back into regular session at 8:20 p.m.

Town Attorney - We need a motion to go back into open session.

Councilwoman Tynes – So moved.

Vice Mayor Gregory – Second.

Town Attorney – All in favor say aye, opposed say nay.

Mayor Williams – A motion has been made and properly seconded. Roll call vote.

On call for the vote, six members were present. Councilwoman Chapman voted aye, Councilman Dr. Cook voted aye, Councilman Pack voted aye, Vice Mayor Gregory voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Town Attorney – We need a motion that during the closed session there was only a discussion of the acquisition of real property for public purposes.

Councilwoman Tynes – So moved.

Vice Mayor Gregory – Second.

Mayor Williams – All in favor say aye, opposed say nay.

On call for the vote, six members were present. Councilwoman Chapman voted aye, Councilman Dr. Cook voted aye, Councilman Pack voted aye, Vice Mayor Gregory voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams - Is there anything further business to come before Council tonight? We stand adjourned.

The meeting adjourned at 8:21 p.m.



T. Carter Williams
Mayor



Peter Stephenson, AICP, ICMA-CM
Town Manager