

The Smithfield Town Council held its regular meeting on Tuesday, February 5<sup>th</sup>, 2019. The meeting was called to order at 6:30 p.m. Members present were Mr. T. Carter Williams, Mayor; Mr. Michael Smith, Vice Mayor; Mrs. Denise Tynes, Mrs. Valerie Butler, Mr. Wayne Hall, and Ms. Beth Haywood. Mr. Randy Pack was not in attendance. Staff members present were Mr. Brian S. Thrower, Town Manager; Mrs. Lesley King, Town Clerk; Mr. William G. Saunders IV, Director of Planning, Engineering and Public Works; Ms. Ellen Minga, Town Treasurer; Mr. William H. Riddick, III, Town Attorney; Mrs. Ashley Rogers; Director of Human Resources, Mrs. Amy Novak, Director of Parks and Recreation, Ms. Judy Winslow, Director of Tourism; Mr. Bill Davidson, Planning Commission member; Mr. Alonzo Howell, Chief of Police, and Mr. Jessie Snead; Public Works Superintendent. Several Public Works staff were also in attendance and included: Mr. Jeff Smith, Mr. Jeff Landrus, Mr. David Edwards, Ms. Kathy Jones, Mr. Ken Baker, Mr. Brent Whitley, Mr. Richard Haywood, Mr. Thurman Battle, and Mr. Sean Cummings. There were approximately eleven (11) citizens present. The media was represented by Mr. Frederic Lee of the Smithfield Times.

Mayor Williams – Good evening ladies and gentlemen. Welcome to the Smithfield Town Council meeting of February 5<sup>th</sup>, 2019. It is now 6:30 p.m. Welcome everyone. We are glad you are here. I appreciate you coming out on this evening. Please stand for the Pledge.

*All present stood and recited the Pledge of Allegiance to the Flag.*

Mayor Williams – Thank you. I would like to recognize someone here with us tonight. It is a very favorite person of mine, Ms. Ana Eng. She is back again this evening. Everyone should get to know her and become friends with her because one of these days she could invite you to the White House. Also, I was informed by Mr. Bodson that today is the Chinese New Year – the Year of the Pig. We want to celebrate that here in Smithfield. There are a lot of them around this town. The first order of business tonight is our Informational Section starting with the Manager's Report with Mr. Brian Thrower.

Town Manager – Honorable Mayor and Council, the January Activity Report is in your packet. I will be glad to answer any questions you may have regarding that. We also have a presentation tonight. I am happy to announce that some of our Public Works department is here this evening. This department is led by Mr. William Saunders

as the Director. We have recently been accredited. We will share a bit of information about that. We will have a Presentation for the Public Works Re-Accreditation by the American Public Works Association.

Mr. Keith Pugh – I am the engineer for the city of Highpoint, North Carolina which is my paying gig. My non-paying gig is serving with the American Public Works Association as their Region III Director. I cover North Carolina, South Carolina, Tennessee, Kentucky, West Virginia, Washington D.C., Maryland, and Virginia. It is an absolute privilege to be able to serve in that capacity. I thank you for allowing me some time this evening to recognize several of your folks for accreditation with the American Public Works Association. I have some brief prepared comments. Accreditation is the mark of professionalism indicating a Public Works agency has made the commitment to continuous improvement in the delivery of Public Works operations and services in the community that it serves. Accreditation recognizes agencies' policies, procedures, and practices which have been evaluated against nationally recognized management practices determined to be appropriate for that specific agency. The accreditation program began in 1995 with the city of Greeley, Colorado becoming the first agency to receive that designation in 1997. Accreditation is important to agencies seeking a method to demonstrate that the agency is well managed, able to demonstrate compliance with recommended practices, and dedicated to continuous improvement of Public Works facilities and services. Agencies must first complete a self-assessment and make improvements to their operations and management policies, practices, and procedures to comply with the recommended practices established in the Public Works Management Practices Manual. The accreditation process involves a review of those goals established by the agency and an on-site accreditation visit. During this visit, a team of reviewers examine the agency's documentation and conducts interviews with selected agencies staff. The accreditation visit may also include interviews with the agency's chief elected or appointed official and members of the community. The Town of Smithfield's Planning, Engineering, and Public Works Department formally applied for re-accreditation in March of 2018. The agency was initially accredited in December of 2014. For the agency's re-accreditation site visit, an APWA sanctioned team completed the site visit in October 2018. The evaluation team members travelled from South Carolina, Texas, and Missouri. The APWA Accreditation Council awarded full re-

accreditation to the department on December 5<sup>th</sup>, 2018. Accreditation is a program of continuous improvement and the designation is awarded for a four year period. We anticipate visiting again in 2022. There were a total of one hundred and two practices that were reviewed. Ninety-nine of those were found to be in full compliance status. Three were in substantial compliance. Additionally, the agency was found to have one model practice in Information Technology and Telecommunications. That model practice will be shared with other agencies that are going through the self-assessment process toward accreditation. This is an outstanding record and your Town Manager, Mr. William Saunders, Ms. Kathy Jones and the entire staff from the department are to be commended for all of their effort. On behalf of the American Public Works Association it is my pleasure to award the formal re-accreditation plaque to the Town of Smithfield's Planning, Engineering, and Public Works Department.

*The department stood for recognition and photograph.*

Mr. Pugh – I just want to emphasize that agencies have found this program valuable for several reasons. The department receives an overwhelming benefit from having reviewed every aspect of their operation. Better yet, they develop well documented procedures which allow every employee to easily determine how to perform the job to the best of their abilities. There is also a cost savings involved. Cost saving of manpower is demonstrated through a careful review of procedures to ensure that efforts are not being duplicated across several divisions within the same department. The purchasing of materials is often consolidated and allows for a reduction in cost as well. Finally, several agencies have experienced dramatic savings in paid out insurance claims by instituting policies and procedures that have reduced their liability. Some insurance pools currently recognize the benefit of an agency being accredited and they offer discounts for that. Just for your information, across the United States and Canada, there are only one hundred and fifty-two accredited agencies. You are one of those. In Virginia alone, there are eight different accredited agencies out of that number. You guys, obviously, see and understand the importance of accreditation. Congratulations because you have folks doing the right things, at the right time, the right way, and for the right reasons. Congratulations to the Town of Smithfield for a job well done.

Mayor Williams – Thank you, sir. We appreciate that. It is fabulous. In little Smithfield, we are very, very fortunate to also have a Police Department and the Sheriff's Department who are also accredited. Thank you. We appreciate you being here. We are real proud of Smithfield and Isle of Wight County. Thank you very much to our staff in the Public Works Department.

Town Manager – That is it for the Manager's Report. We do have Public Comments. Our first signup is Mr. Albert Burckhard.

Mr. Burckhard – Mr. Mayor and members of Council, I live at 12303 Titus Point in Carrollton. I am here this evening at your new earlier time representing the Isle of Wight County Historical Society. Ms. Carolyn Keen, our President, is also here. Also, Mr. Mayor, I think I would have abstained on the vote for the new meeting time as well. I barely made it over here but that is okay. Let me get to my topic which, of course, is the Wombwell House. Hopefully, you will make a decision on that this evening. I emphasize that we are your own county's Historical Society. Sometimes, this is not so obvious because we tend to focus on things more outside of the town limits. The reason for this is obvious because you all do an excellent job at maintaining and enhancing your town history. We all know that and congratulate you for it. I would like for you to think about our request to have the Wombwell House as our headquarters by simply adding to that town history and enhancing it. I think I made the comment before when I was here speaking to the committee when I learned that you were considering using the eight and a half acres in question for a future town center. What a wonderful thing it would be to have the entranceway adorned with a small historic building housing your own Historical Society. The details of our request are well known to you from my presentation to the committee last week. We would just like to emphasize the delay in the demolition of the structure for about six months or so to give us time to inspect it thoroughly and confirm its suitability as your Historical Society's headquarters. We would use that time, with your permission, to mothball it and secure and protect it from further damage and make a few necessary repairs to weatherproof it. We have the budget for that. I think we told you that. If we determined that the structure was sound then we would have a fundraising campaign to restore it properly to use as office space and perhaps a small research library and maybe a research room for tourists. We get a lot of genealogy request at the Historical Society. We usually send them out to the courthouse complex

since that is where the records room is. We have documents also. We just do not have any place to put them right now. The visibility and convenience of the Wombwell House site enhances its value as tourists arrive from the south or heading out to the courthouse complex. Courthouse Highway is well travelled. Many folks would see it and it would be an excellent place for the Historical Society's headquarters. It provides a noticeable landmark; one that has seen a lot of history. It has an almost two hundred year history. We hope, as the Historical Society, we will see much more history in the future as the town grows. We thank you for considering our requests and look forward to favorable decision this evening. We would like to begin as soon as possible to start securing the structure. I will remain here to speak or answer questions. Mrs. Keen is also here if needed. Thank you again.

Town Manager – Our next signup for public comments is Ms. Cristin Emrick.

Ms. Emrick – Good evening. I live in town on Smith Drive. I was hoping to get up here before Public Works left. I am part of a club that does monthly trash pickups here in town. Public Works has recently allowed us to start using supplies from the town in order to do those trash pickups. I wanted to say thank you to everyone who was a part of that approval process. It will make it a little bit easier for us and less expensive for us personally. I appreciate it. I am going to apologize in advance for looking down at my phone. My printer broke right before I came so my speech is on my phone. I am here to speak about the Park to Park Trail. In 2017, VDOT and the Hampton Roads Transportation Planning Organization completed a collaborative study with assistance from state and local agencies to evaluate bike and pedestrian plans within the localities. The study was done as part of the Birthplace of America Trail which was an exciting project in its infancy and when completed will connect the Virginia Capital Trail with Fort Monroe and the South Hampton Roads Trail shared use paths for non-motorized traffic. In addition to connectivity, the proposed trail hopes to link and showcase our regions unique historical heritage such as Smith's Fort, Bacons Castle, and the 1750 Courthouse. While this project has several possible iterations to make its way through Surry and Isle of Wight Counties, there is only one recommended route through Smithfield. This route would come down Main Street then down Church Street to connect with Benns Church Boulevard and continue through to Suffolk ultimately becoming part of the East Coast Greenway which will run from Maine to Florida.

Because of the opportunity to be a part of this incredible connectivity project which will span the entire east coast, I ask the Council to keep this in mind when deciding the type of trail to implement on this segment. While Main Street will pose its own unique challenges due to space restrictions, Church Street offers the appropriate landscape for the recommended ten foot path. I realize, as most do, that this will impact residents and businesses along South Church Street. It is my hope that their input is requested during the process. I personally know loss of parking is a concern for business owners; but with creative engineering and shared lots this concern can be addressed. It has been proven in study after study that the existence of trails in a community increase business revenue and property value. Provided the effective residents are shown the right information, I think you will find they will look forward to the trail's completion. I would also like to highlight that the completion of this trail will provide a safe route for pedestrians; particularly during non-daylight hours to travel from one side of town to the other. I have been approached by several groups already and businesses in the area in regard to replanting, beautification, and litter maintenance along the trail once it is completed. Our community is incredible. This project is not yet completed, and yet; our residents already want to know what they can do to make it better and keep it beautiful. I have said it before and I am going to say it again; I am personally committed to doing whatever I can to help see this project through to its best completion up to and including helping to secure funding to complete the project as it should be done. There are a number of likeminded residents here tonight. I now ask them to stand to show their support. (Approximately five residents stood) Thank you.

Town Manager – Our next signup is Mrs. Martha Jackson.

Mrs. Jackson – I live at 511 Cedar Street in Smithfield. Mayor Williams, Vice Mayor Smith, Council members, and Town Manager Thrower, I thank you for attending and participating in the 2019 commemoration for Dr. Martin Luter King, Jr. on January 20<sup>th</sup>, 2019. In recent years, there has been no representation from town officials at the event. Next year, please schedule your calendars and attend this event as it is an integral part of who we are as a town. February marks the celebration of African American History Month. We would be remiss if we did not remember the trail blazers who have served our town well. They are Charles Henry Gray, Clem Batten, James Brown, Jr., former Mayor James Chapman, and Vice Mayor Keith Brown. Those who

serve us now are Denise Newby Tynes, Valerie Cofer Butler, Charles Bryan, Donald Robertson, Chief Alonzo Howell, Sheriff James R. Clarke, Jr., and Rudolph Jefferson. We are proud of their contributions and whole heartedly support them as they work in sync with others in the work of the Town of Smithfield. Instead of pointing out who works well or who does not work well, instead of nitpicking someone's flaws, let us choose to look beyond our differences so that we become more creative, more innovative, and more relevant. May our 'motis aprende' always be a common vision to make Smithfield the best small town in the USA. If you are old; give advice. If you young; take it. Everyone thinks of changing humanity and nobody thinks of changing themselves. This month, if you have not already, get to know someone you do not know by using the two ears that God gave you to listen more and talk less. Be open and kind. It will not hurt. It will make Smithfield a better place for all who reside here and it will be for the greater good. Our young people are watching. They see what we do as well as what we say. Thank you for your attention.

Mayor Williams – Thank you, Mrs. Jackson. We appreciate you coming up. Are there any other public comments? You are welcome to come up even if you did not sign up. Hearing none, we will move to a Briefing by Mr. Dick Grice, Isle of Wight County Board of Supervisors, Smithfield District. Mr. Grice is not here. Is there anyone else here to represent him? Seeing none, we will move Council Comments. I would like to follow-up on Mrs. Jackson's comments. The NAACP meeting was two hours and forty-five minutes long. I really want to tell you that it only seemed like thirty minutes when we left there. It was very enjoyable and a great program. I appreciated you all inviting me to be there. It is the fourth time I have gone by the way. While I was there, they had two or three people that received an Honor of Distinction. Mrs. Martha Ford Evans Jackson, known as Cindy by a lot of people, received the Honor of Distinction which is a very high honor for her. I appreciated them doing that because she certainly does deserve it. Thank you for speaking tonight. It is one of the reasons you received that Honor of Distinction. Thank you for what you have done for the town and the county.

Mrs. Jackson – Thank you.

Mayor Williams - I would also like to say about my little bandwagon about plastic straws around town that the Smithfield Station now has biodegradable straws as does Wharf Hill Brewing Company. I am doing a little thing by myself just telling the

restaurants to consider not putting a handful of straws on the table but to ask the customer if they would like a straw. I have information for them on the biodegradable straws. It is just one little small step that this town can do. If you all would like to go to a restaurant and pass on your heartfelt ideas then please do so. I am really into this. We have about a twenty-five mile round circle of plastic and debris in the ocean right now that they are trying to figure out how to get up. It is a big problem. Thank you very much. I appreciate your patience with my bandwagon. Are there other Council comments?

Councilwoman Tynes – Three Sundays ago I attended the opening of a new church in the area. I think we all received invites. It is called Liberty Live. I had the opportunity to attend that service on Sunday morning. Saturday they had the ribbon cutting. They are in the Smithfield High School Auditorium. If any of you have the opportunity to go, it was very enjoyable, unique experience. The service starts at 9:00 a.m. and you will be out by 10:00 a.m. I took pleasure in being there along with the Isle of Wight County Sheriff and his wife as well as Don Robertson.

Mayor Williams – Are there any other Council comments? Hearing none, we will move to our Consent Agenda Summary.

Mayor Williams - Are there any other Council comments? Hearing none, we will move to our Summary of the Consent Agenda Items. We have five items tonight. Would any Council member like to pull any item for further discussion? Hearing none, we will move to our Police Committee Chair, Mrs. Denise Tynes.

Councilwoman Tynes – Police Committee Summary. Thank you, Mayor Williams. Item C1 is an ordinance to amend the Town Code in order to revise the standing Committees appointed by the Mayor. Right now, our standing committees are Finance, Water and Sewer, Parks and Recreation, Public Buildings and Welfare, Public Works, and a Police Committee. The committee felt we needed to include fire and rescue from the county as well as the town. We will just re-title the Police Committee to the Public Safety Committee to include all public safety organizations in the county.

Mayor Williams – Item C2 is with the Finance Committee Chairman, Mr. Randy Pack. He is on his way back to town. Our Town Manager will take his place.

Town Manager – Finance Committee Summary. There are several invoices over \$10,000.00 requiring Council authorization. The first is for the Smithfield Volunteer Fire Department for \$13,000.00 for the town's annual donation of run money. This is when

the volunteers attend calls with their personal vehicles. The next invoice is to Blair Brothers, Inc. for paving two streets for \$58,320.00. We also have an invoice for RAD Sports for \$188,579.27 for the sports complex project. Haley South, Inc. for \$60,088.24 is for two police vehicles. We added, since Finance Committee, an invoice from the YMCA for \$50,000.00. This is your annual budgeted contribution. At your seat, I gave you an invoice for Docks of the Bay for the additional concrete removal work we are doing in the parking lot of that project. It is for \$189,175.00. We also have item C3 which is a motion to amend the Town's Personnel Manual in Section 4.3. This is a request to clarify that the Town Manager has the authority to approve position reclassification, salary adjustments, and position re-titles in situations where a position's duties and responsibilities change significantly. Thank you.

Mayor Williams – We will now move to our Public Works Committee Chair, Ms. Beth Haywood.

Councilwoman Haywood – Public Works Committee Summary. We have a motion to accept the proposals from Blair Brothers for pipe extension and ditch work on Cary Street and pipe work along Smithfield Boulevard. This is due to a lot of water flow that we need to make sure is going in the correct direction and to prevent erosion. We recommend this for approval tonight.

Mayor Williams – We will now move to Public Buildings and Welfare Committee Chair, Mrs. Valerie Butler.

Councilwoman Butler – Public Buildings and Welfare Committee Summary. Item C5 is a motion to authorize the Town Manager to execute a contract with Summit Design and Engineering for planning and management assistance services on the Pinewood Heights Relocation Project for Phase IV. This will be the final phase of relocating residents from Pinewood Heights. A Request for Proposals was sent out and Summit Design was the only firm that submitted a response for the RFP. They are also the same company that the town has worked with on the other three relocation projects. We would like to submit a motion to accept the contract from them.

Mayor Williams – Is there any further discussion on the consent agenda items?

Councilman Hall – I would like to make a motion that we approve the consent agenda items as presented.

C1. Ordinance to Amend the Town Code in Order to Revise Standing Committees

Appointed by the Mayor.

C2. Invoices Over \$10,000.00 Requiring Council Authorization:

a. Smithfield Volunteer Fire Department	\$ 13,000.00
b. Blair Brothers, Inc.	\$ 58,320.00
c. RAD Sports	\$188,579.27
d. Haley South, Inc.	\$ 60,088.24
e. YMCA – additional invoice	\$ 50,000.00

C3. Motion to Amend the Town's Personnel Manual – Section 4.3 – Position  
Reclassification.

C4. Motion to Accept Proposals from Blair Brothers, Inc. for Pipe Extension and  
Ditch Work at Cary Street and Pipe Work along Smithfield Boulevard.

C5. Motion to Authorize the Town Manager to Execute a Contract with Summit  
Design and Engineering for Planning and Management Assistance Services on  
the Pinewood Heights Relocation Project – Phase IV.

Councilwoman Tynes – Second.

Mayor Williams – A motion has been made and properly seconded. Is there any further discussion? Hearing none, roll call vote.

On call for the vote, six members were present. Councilwoman Tynes voted aye, Councilman Hall voted aye, Councilwoman Butler voted aye, Councilwoman Haywood voted aye, Vice Mayor Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams – We will now move to the Action Section of the agenda. We have a Motion to Approve the Town Council Meeting Minutes of January 8<sup>th</sup>, 2019.

Town Attorney – Mr. Mayor and members of Council, I recommend the minutes be approved as presented.

Councilman Hall – So moved.

Vice Mayor Smith – Second.

Mayor Williams – A motion has been made and properly seconded. Is there any further discussion? Hearing none, roll call vote.

On call for the vote, six members were present. Councilwoman Haywood voted aye, Councilwoman Butler voted aye, Councilman Hall voted aye, Vice Mayor Smith

voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams – We will now move to New Business. Does any Council member have any new business? Hearing none, we will move to Old Business. Is there any old business? Hearing none, we will now move to a Closed Session.

Town Attorney – Mr. Mayor, we need a motion to go into closed session for the purpose of discussing personnel matters regarding the performance of a specific public appointee pursuant to 2.2-3711A of the Code of Virginia and an additional item for the discussion of the disposition of publicly held real property pursuant to 2.2-3711A. 3 of the Code of Virginia.

Vice Mayor Smith – So moved.

Councilman Hall – Second.

Mayor Williams – A motion has been made and properly seconded. All those in favor say aye, opposed say nay.

On call for the vote, six members were present. Vice Mayor Smith voted aye, Councilwoman Tynes voted aye, Councilman Hall voted aye, Councilwoman Haywood voted aye, Councilwoman Butler voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

*Town Council went into closed session at 7:08 p.m.*

*Town Council went back into open session at 7:33 p.m.*

Mayor Williams – We need a motion to go back into open session.

Town Attorney – Mr. Mayor, all of those who participated in the closed session of this meeting are reminded that all matters discussed in closed session are to remain confidential as provided under the Virginia Freedom of Information Act and that such matters as discussed in closed session should not be acted upon or discussed in public by any participant unless and until a public formal action of the Town Council is taken on that particular subject matter. Pursuant to Section 2.2-3712 of the Code of Virginia a motion certifying that to the best of each members knowledge only public business matters lawfully exempted from open meeting requirements and only such public business matters as identified in the motion to move to closed session were heard, discussed, or considered during the closed session is in order.

Vice Mayor Smith – So moved.

Councilman Hall – Second.

Mayor Williams – A motion has been made and properly seconded. All those in favor say aye, opposed say nay.

On call for the vote, six members were present. Councilman Hall voted aye, Councilwoman Butler voted aye, Councilwoman Haywood voted aye, Vice Mayor Smith voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams – We are back in open session. Mr. Grice, do you want to say something?

Supervisor Grice – I gave the Town Clerk my report but can give it if you want.

Mayor Williams – We will have a Briefing by Mr. Dick Grice, Isle of Wight County Board of Supervisors, Smithfield District.

Supervisor Grice – I am sorry I was not here last month. Mr. Keaton filled in for me. The DJJ project is front and center right now for the county. The Economic Development Authority has elected to send the property back to the Board of Supervisors' control. This will necessitate a public hearing which will be held on February 21<sup>st</sup>. This will actually be the fifth open to the public information and discussion that has been held on this project. To the best of my knowledge, there has never been this much shared information on any one project that has every occurred in this county. The county is working with VDOT and has come up with a flashing yellow light at the intersection of Brewers Neck and Queens Court to help with the safety issues coming out of that subdivision. It has not occurred yet; but the markings will be improved coming from Route 17 onto Brewers Neck from the south. VDOT asked who was complaining and I told them I was because every time I turn there I almost miss it. Both are safety issues and they are working with the county to correct them. At our January 17<sup>th</sup> Board meeting, we approved the new invocation policy for all county Boards and committees. This brings us into compliance as of that date with the Circuit Courts ruling from last year. Since then, I understand, there is another ruling. We are investigating what that happens to be. I believe the Board feels that we need all the prayer we can get. We held a public hearing on an application from Mid-Atlantic Broadband Communications Corp. which is a 501c organization to be tax exempt in the county based upon the county's code for benevolence. The discussion was heard and we did

not reach a decision. This matter was tabled for further information because the Board is trying to determine what the benevolence factor is for our county. The Board authorized additional staffing to include one part time and one full time addition to the Sheriff's Animal Control operation. It is an expenditure of approximately \$100,000.00. Earlier communications from many of the people that work there had indicated that without these additional staff members they would surely go to the dogs. The last topic is the Park to Park Trail. Without the original commitment from the town to continue the path from Battery Park Road to Windsor Park, the project may have not been undertaken; at least not at this time. The county has shifted funds around in a legal manner to facilitate this project. It is time for the town to step up and live up to its commitment. Please give the project its due diligence during your budget process this coming spring. Thank you.

Mayor Williams – Glad to see that you are getting around better. Just to let you know, we have moved our meetings to 6:30 p.m. It was advertised. Also, we are discussing the Park to Park Trail. We had \$1.2 million dollars to begin with but VDOT told us if we did not do something with it by a certain time then we would lose it. We had to shuffle some of those funds around which leaves us with only about \$200,000.00 left for the trail. We will be having a retreat on March 15<sup>th</sup> and it is one of the topics we will discuss. Thank you for coming also; Mr. McCarty. Is there any further business to come before Council tonight? Hearing none, we stand adjourned.

The meeting was adjourned at 7:41 p.m.



Mr. T. Carter Williams  
Mayor



Mrs. Lesley King  
Town Clerk