

The Smithfield Town Council held its regular meeting on Tuesday, April 5th, 2016. The meeting was called to order at 7:30 p.m. Members present were Mr. T. Carter Williams, Mayor; Mr. Andrew Gregory, Vice Mayor; Ms. Connie Chapman, Dr. Milton Cook, Mr. Michael Smith, Mrs. Denise Tynes, and Mr. Randy Pack. Staff members present were Mr. Peter M. Stephenson, Town Manager; Mr. William H. Riddick, III, Town Attorney; Ms. Ellen Minga, Town Treasurer; Mr. Steven Bowman, Chief of Police; Mrs. Lesley King, Town Clerk; and Mr. William Saunders, Planning and Zoning Administrator, and Ms. Judy Winslow, Director of Tourism. Also in attendance were Mr. Dick Grice, Mr. William McCarty, and Mr. Rudolph Jefferson of the Isle of Wight County Board of Supervisors; and Mr. Bill Davidson, Planning Commission Chairman. There were five (5) citizens present. The media was represented by Mr. Matt Leonard of The Smithfield Times.

Mayor Williams – Good evening ladies and gentlemen. Welcome to the Smithfield Town Council meeting of April 5th, 2016. It is now 7:30 p.m. Thank you all for coming out tonight. We appreciate it very much. If everyone would please stand, we will say the Pledge.

All present stood and recited the Pledge of Allegiance to the Flag.

Mayor Williams – Thank you. I would like to welcome Mr. Bill Davidson who is our Planning Commission Chairman. Also, I welcome Mr. Rudolph Jefferson and Mr. Dick Grice with the Isle of Wight Board of Supervisors. We will start our meeting tonight with the Informational Section with our Town Manager's Report.

Town Manager – Thank you, your Honor. Welcome everyone. The March Activity Report was included with the electronic posting on Friday as well as the agenda and the upcoming meetings and activities for the month of April. We had a Joint Tourism Committee meeting this afternoon at the Visitor's Center. It went very well. We have a Planning Commission meeting next Tuesday. There is an Intergovernmental Committee meeting scheduled for April 19th at 1:00 p.m. at the Smithfield Center. We will also have the Board of Historic and Architectural Review meeting at 6:30 p.m. that same evening. Committee meetings for Town Council will be April 25th and 26th at the Smithfield Center at 4:00 p.m. each afternoon. We have a hard copy newsletter that is at the printers. It will be mailed out very soon. We have a lot of date sensitive information on there. We

do not, to the best of my knowledge, have a closed session scheduled for this evening.

We have one public hearing that was advertised for tonight. Thank you.

Mayor Williams – Thank you Mr. Stephenson. We will now move to Public Comments. The public is invited to speak to Council on any matter except a scheduled public hearing. We do have one of those tonight. You have five minutes to speak. The floor is open for public comments.

Mr. Herb DeGroft – Thank you, Mr. Mayor. I live at 15411 Mill Swamp Road. I appreciate the opportunity to come before you this evening just to give you a heads up on two things. As you know, Paul D. Camp Community College is in the process of seeking a new president. If you want to provide input to the local Board, Caroline Hurt is one of the representatives from Isle of Wight County who lives here in the Morgarts Beach area. If you have thoughts relative to what you would like to see in a new president for the college please contact her. I am the Foundation Board president which is a totally different role and that is the second thing I wanted to talk about. I left each of you, at your desk, a copy of a flyer relative to the Platform for Change

gala that is taking place on April 23rd, 2016. Some of you may have seen a flyer about this back in November. We are honoring former Delegate Sam Glasscock and former Senator Fred Quayle who, respectively, serve on either the local Board or the Foundation Board and continue their service to the educational efforts of the community college system in Virginia. Both of these gentlemen are very supportive of education and the community colleges especially during their respective twenty and eighteen years in the General Assembly. If you have room on your calendar, please put it down. Treat yourself and someone you want to bring along and have a good time at the Workforce Development Center at Paul D. Camp Community College on Saturday evening April 23rd. The money is going towards our seventy five thousand dollar establishment of the Glasscock – Quayle Annual Fund for the college as well as to help meet the Rural Virginia Horseshoe Initiative that former Governor Baliles who is the president of the VCCS Foundation. A little over a year ago, the General Assembly and the Governor came down on the VCCS and reduced their budget by almost eight million dollars. Paul D. Camp was shorted by three hundred thousand dollars plus. It made it really difficult on some programs. It is one of the things we are hoping to do by raising this money. We could help offset the next time that happens. As you know, if it

happened once, it will happen again. Thank you very much for your consideration. We hope to see you the evening of the 23rd in Franklin.

Mayor Williams – Our next public speaker is Ms. Pam Turner.

Ms. Turner – Good evening. I am much more used to singing into a microphone than speaking. I live at 100 Commerce Street right at the bottom of Main Street. A year ago, Wharf Hill Brewery opened and our very quiet residential area became a business area. We continue to have problems with people parking illegally. In fact, I should have taken a picture this morning of the fire truck that was parked right in front of a no parking sign at the bottom of the hill. The city put up compact car signs and I continue to see pickup trucks parked there. I do not think a pickup truck is a compact car. We also, and Chief Bowman is going to address this, were looking for the definition of an intersection because we have people parking at the bottom of the hill and the driveway of the public parking spaces. I do not know if the city can clarify the public spaces but people come down the hill and see public parking and they figure they can just park anywhere at any time. We have seen an increase of littering and other issues. More than anything, my concern is safety. If we have cars parking illegally all over the place, there is no way a fire truck can get through. In fact, when I came several months ago, that night there was a fire at Wharf Hill. The fire trucks could not make it down either Luter Lane or Main Street until they had moved vehicles. Thankfully, it was only an air conditioning issue. It was not an all-out blaze but it just points to the fact that we could have a catastrophe if we have cars parked everywhere and trucks cannot get through. I do not think you can do anything about our trespassing issue. It is a lot. We have signage posted everywhere that it is private property and no trespassing. Last week, I had a lady yell at me for telling her that she had been on private property. She was actually behind my house on my dock. She had to go through at least three signs to do that. I do not know how you fix any of that but I just want it on the record. We love our places down here. We are happy for Lee and his booming business. We just hope that maybe there could be more enforcement of those no parking signs and the parking areas. Thank you very much.

Mayor Williams – Is there anyone else who would like to speak for public comments? Hearing none, the public comments are closed. We now have a Briefing by Mr. Dick Grice, Isle of Wight County Board of Supervisors, Smithfield District.

Mr. Grice – I did not bring a copy for everyone. I am just going to read it again.

Good evening. This past March has been a pretty busy month for the Board of Supervisors and the county administration. First, between now and June, we have expanded our meetings. There will be a regular meeting on the third Thursday of each month. We will also have a work session during the first week of each month. We found it necessary as the three new Board members hunger for information, not only to be brought up to speed with what is going on in our county but, also wanting to be informed so positive corrections can be made. It also increases transparency and accessibility to not only the Board but also the leadership of our county staff. The first session was held on March 7th and it began our budget process. I really should say our educational process. On March 15th, a joint School Board and county Board meeting was held to review the school's request for the 2016-2017 fiscal funding and the highlights of the programs they are transitioning into. The School Board has requested a little over sixty million dollars with an emphasis on school property maintenance. While not final, the state has matching funds for a two percent teacher salary increase that resulted in several last minute adjustments to the school budget. They had not planned that. I applaud the school budget for making these adjustments rather than just layering on the additional costs to their budget. They worked hard to keep it down and I applaud them.

On March 17th at the Board meeting, we authorized the transfer of land from the county to Benn's United Methodist Church. The county authorized the Chairman to sign an agreement so that the county will continue pursuing membership in the new reorganized Southeastern Public Service Authority. The contract expires in approximately two years. We can still withdraw should something unusual occur but, to date, we really have not found a better alternative. We have looked hard. Dump fees should be lower under the new arrangement. Additionally, Bay Disposal recently merged with Smithfield's present service company. This opens up the opportunity for a joint service agreement with the county, Smithfield, and perhaps Windsor. We ought to look into it. While we are awaiting the final language on legislation, new proffer rules for local governments is coming out. They really made some drastic changes the way proffers will be managed going forward. We do not have the final language but I will be back to let you know how they come out. We need to coordinate a county wide policy through joint intergovernmental task force on these proffers. Isle of Wight must have a competitive plan on proffers and

assignment of proffers so they are shared appropriately and also to encourage and manage the growth that we desire. We have to be competitive. Our neighbors seem to be getting a lot of the growth that we are missing right now. An RFP has been issued that changes the way we encourage economic growth in the county. Rather than our historical wait and hope method of recruiting business, we will be redirecting our efforts to identify what and who we want and then aggressively recruiting them. I call it a headhunter recruitment process. It is the same as recruiting an executive for a company. We are going to recruit the whole company. We cannot afford to wait on the old method any longer and the competition is getting way too keen to wait on those kinds of methods. We need to go out and find those companies we want in our community and we need to go get them and entice them to come here. The first draft of the 2016-2017 fiscal year budget has been published. It is online on the county website. The two key capital projects that are included in the first draft are the water pipe line coming up Route 10 and the 911 Communications System. Both are essential for a company, citizen safety, and a secure water supply system. Everyone will have their chance to take a shot at that meeting. The Board is meeting on the 14th for our first discussions on it. The public hearing will be held on April 21st. Can I answer any questions or does anyone have any comments?

Mayor Williams – I have a comment. We have a very important Intergovernmental meeting on the 19th. The public is welcome to come. You cannot say anything but you are welcome to come and listen to us.

Mr. Grice – Mr. Jefferson and I will both be there. We are looking forward to it. Thank you.

Mayor Williams – Our next item is Council Comments. Does any Council member have any comments?

Councilwoman Tynes – As Chair of the Police Committee for the Town of Smithfield, I would like for us to keep the trooper's family that was tragically killed last week in Richmond in our spiritual thoughts and all of the other officers out there that keep our communities safe every day. I guess you all hear me say this all the time but because of them we can go to bed at night and sleep peacefully. We know we have people like them watching over us. Thank you.

Mayor Williams – Thank you. I would like to recognize Mr. William McCarty who just came in. It is good to have you with us. He is a Board of Supervisors member. We now move to the Summary of the Consent Agenda Items. Would any Council member like to pull any item off the list of eleven?

Councilman Smith – I do not want to pull any but I have a correction for C9. It needs to go to Parks and Recreation.

Mayor Williams – Absolutely. Hearing none, we will move to Councilwoman Tynes.

Councilwoman Tynes – Police Committee Summary. Thank you, Mayor Williams.

Item C1 is a motion to authorize the Town Manager to purchase a replacement police vehicle under state contract. About a month ago, we had an officer that was involved in an accident. It was not his fault at all. It was a chain reaction. Someone hit him which caused his vehicle to hit another vehicle or something like that. The vehicle that he was driving at the time was one of the older ones they had in the fleet. VML Insurance recommends that it be completely taken out of the fleet. What we are planning to hopefully do is to upgrade from that car. That particular officer is a Lieutenant and he needed a larger vehicle because of the equipment he has to carry around. They would like to upgrade that vehicle to a small SUV. They will take the insurance funds as well as some funds they saved in their department with fuel cost to replace that vehicle. It will cost the town a few dollars. It is not like they are coming back to the town for everything if they need something. The next item is a resolution for street closure of Luter Drive for the NASCAR/FOX Sports Event. It will be on Thursday, April 21st from 2:00 p.m. until 7:00 p.m. My daughter is a NASCAR fan. This is going to be coming to Smithfield for the first time. We have never had an event like this before. I am sure Ms. Winslow and her staff are all excited about it since it will bring a lot of people to town that day. They will be friendly people. We are planning to have a good time. Thank you.

Mayor Williams – We will now move to the Water and Sewer Committee Chairman, Vice Mayor Gregory.

Vice Mayor Gregory – Water and Sewer Committee Summary. Thank you, Mr. Mayor. We have a motion to accept a proposal from Tri-State Utilities for budgeted sanitary sewer rehabilitation work. Predominately, this is for pictures and smoke testing

as well as a potential relining certain areas of our sewer system. Item C4 is a motion to accept the proposal to purchase emergency bypass pump for the Wellington Pump Station. We have used these at other pump stations for when our pumps go down. It is always great to have an emergency back up so that we do not have sewage overflows during bad storms.

Mayor Williams – Thank you. We will now move to the Finance Committee Chairman, Mr. Randy Pack.

Councilman Pack – Finance Committee Summary. Thank you, Mr. Mayor. We have three invoices tonight that are in excess of ten thousand dollars that require Council's authorization this evening. The first is to J & B Hartigan which is a progress billing on the new Police Evidence Storage project. During committee, it was reported to us that they are on time and just possibly under budget. It is pretty close either way. This bill is for \$61,593.73 and staff has recommended approval. The second item is to Kimley Horn & Associates. It is a dual billing. There is a small portion of this, roughly \$1,800.00, for the Water Treatment Plant. There is a bill for \$9,500.00 for work that is being done to the proposed boat ramp at Clontz Park. The \$9,500.00, while we do pay now, is fully refundable at the completion of that project. The bill to Kimley Horn combined is \$10,866.83. The final bill is to Sydnor Hydro, Inc. for the replacement pump that Public Works requested for the Lakeside Pump Station. This single pump is \$14,965.00. We are recommending approval for all three of these this evening. Item C6 is a resolution to adopt the Virginia Retirement System Phase-In for fiscal year 2016/2017. As many of us on Council may remember, this will be year five of a five year phase-in at one percent per year. It is mandatory for the town employees for the Virginia Retirement System. We are also recommending this for approval as we have done for the last four years. This will bring it to a grand total of five percent. Thank you.

Mayor Williams – We will now move to our Parks and Recreation Committee Chairman, Ms. Connie Chapman.

Councilwoman Chapman – Parks and Recreation Committee Summary. Thank you, Mayor. Item C7 is a motion to approve the Relay for Life Awareness. It will be through something called the Paint the Town Purple Initiative. Ms. Pam Jordan came to our committee and has asked if we would allow them to put big purple bows on the light poles on Main Street. They would do this on May 21st and they would remain until June

11th. The Relay for Life event will be held at Isle of Wight Academy on June 10th and 11th. They have agreed that if the bows become unsightly or damaged that they will replace those. The next item is a motion to approve an Eagle Scout Bike Path Restoration project for Jacob Thomas. He is a local Boy Scout who wants to repair the bike paths at Windsor Castle Park. A lot of them are washed away. They need a lot of repair. He has put together a project along with his Dad and fellow Scouts. They will do the needed repairs to the bike path. The last item is a motion to approve the annual fireworks display at Clontz Park on Sunday, July 3rd, 2016. It is put on by the county. The fireworks are set to begin at 9:50 p.m. Thank you.

Mayor Williams – Our next items are by the Public Works Committee Chairman, Mr. Michael Smith.

Councilman Smith – Public Works Committee Summary. Thank you, Mr. Mayor. We have a motion to renew our street maintenance contract with Blair Brothers for one additional year. We have been very happy with their performance, their work, and professionalism. Staff is recommending renewal for one additional year. We also have item C11 which is motion to accept proposals from Blair Brothers for upcoming street overlays on Red Point Drive, Jefferson Drive, Beale Avenue, and Goose Hill Way. It is to bring the streets up since it has been twenty years plus since anything was done to these streets. It helps keep them in the loop for maintenance to be recognized by the state and also to receive help with funding. Thank you.

Mayor Williams – We have all heard the eleven consent agenda items. Are there any other comments? Hearing none, I will entertain a motion.

Councilman Pack – I would like to make a motion to approve all eleven consent agenda items as presented this evening.

C1. Motion to Authorize the Town Manager to Purchase Replacement Police Vehicle Under State Contract.

C2. Resolution for Street Closure of Luter Drive for NASCAR/FOX Sports Event, Thursday, April 21st from 2 p.m. to 7 p.m.

C3. Motion to Accept Proposal for Tri-State Utilities for Budgeted Sanitary Sewer Rehabilitation Work.

C4. Motion to Accept Proposal to Purchase Emergency Bypass Pump for Wellington Pump Station.

C5. Invoices Over \$10,000 Requiring Council Authorization:

a. J & B Hartigan	\$ 61,593.73
b. Kimley Horne Associates	\$ 10,866.83
c. Sydnor Hydro	\$ 14,965.00

C6. Resolution to Adopt the Virginia Retirement System "Phase-In" for Fiscal Year 2016/2017.

C7. Motion to Approve Relay for Life Awareness through Paint the Town Purple Initiative from May 21st to June 11th.

C8. Motion to Approve Eagle Scout Bike Path Restoration Project at Windsor Castle Park.

C9. Motion to Approve Annual Fireworks Display at Clontz Park, Sunday, July 3rd, 2016.

C10. Motion to Renew Street Maintenance Contract with Blair Brothers for One Additional Year.

C11. Motion to Accept Proposal from Blair Brothers for Upcoming Street Overlays on Red Point Drive, Jefferson Drive, Beale Avenue, and Goose Hill Way.

Vice Mayor Gregory – Second.

Mayor Williams – A motion has been made and properly seconded. Is there any further discussion? Hearing none, roll call vote.

On call for the vote, seven members were present. Councilman Smith voted aye, Councilman Dr. Cook voted aye, Councilman Pack voted aye, Councilwoman Chapman voted aye, Vice Mayor Gregory voted aye, Councilwoman Tynes voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams – We will now move to the Action Section of the agenda. The first item is with the Public Works Committee Chairman, Mr. Michael Smith.

Councilman Smith – Thank you, Mr. Mayor. We have a Motion to Approve Assignment of the Contract with All Virginia Environmental Solutions (AVES) to Bay Disposal and Recycling. Mr. Stephenson, could you elaborate on this for us please?

Town Manager – The existing contract terms have been assumed by Bay Disposal effective April 1st as represented to us at committee. It will be retroactive by a few days. They have already assumed service on the town's behalf. There will be no changes to the terms that were previously approved by Council for AVES a year ago.

They were to go into effect July 1st. It will continue on through this next fiscal year.

There should be no budgetary impact. They are looking to put some new trucks into service later this month. So far, there has been good communication this week during the transition. Staff has been communicating with Mr. Moore. He is very good to work with. I think this will be a positive thing and, as Supervisor Grice said, perhaps an opportunity to look at a county wide type of arrangement in the future. For now, this will assume the final year with no real changes.

Councilman Smith – Just so the public will know, we had a month to month arrangement with AVES with a possible additional year. We are definitely going to have to put it out for proposal after that. Bay Disposal is aware of this. It all sort of hinges on their performance which I feel sure they will step up to the plate. I know they already have. I have already had two very positive comments today about their actions. They have also chipped in before they actually took over. It looks like the transition is going to be smooth and very beneficial for the community. I would like to make a motion to approve the assignment of the contract from AVES to Bay Disposal and Recycling.

Councilman Pack – Second.

Mayor Williams – Mr. Stephenson, do you know if the trucks will have the arm on them? It will not be the walk behind kind, correct?

Town Manager – No. They will be automated. In fact, the Bay Disposal trucks that have been used so far have the arms as well. I followed a truck yesterday.

Mayor Williams – I saw one that was a walk behind.

Town Manager – Any new ones will be for sure.

Councilman Smith – Also, our recycling will be going to their facility instead of to Franklin.

Mayor Williams – A motion has been made and properly seconded. Are there any other comments? Hearing none, roll call vote.

On call for the vote, seven members were present. Councilman Pack voted aye, Councilwoman Tynes voted aye, Councilman Smith voted aye, Vice Mayor Gregory voted aye, Councilman Dr. Cook voted aye, Councilwoman Chapman voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams – We now have a Public Hearing: Special Use Permit – Waiver of Parking and Loading Requirements at Clontz Park. We will have a staff presentation by Planning and Zoning Administrator, Mr. William G. Saunders IV.

Planning and Zoning Administrator – Good evening, Mayor and members of Council. As you said, this is a special use permit application. It is a public hearing for a waiver of parking and loading requirements at Clontz Park for the boat ramp. It is parcel #21-01-099 on the end of Clontz Way. Currently, it is zoned I-2 which is heavy industrial. The current use is public park and public fishing pier. The additional use will be for a public boat ramp facility. This special use permit is not to approve the ramp project itself since it is zoned by right. It is only to waive the requirement for a paved surface with curb and guttering for a parking lot of this size. The proposed gravel surface and drainage will not be curb and gutter or pavement. As you can see on the site plan, there will be some areas that will be concrete. The loop around the ramp where you would turn around to back up to the ramp, the ramp itself, and also some sidewalks down there, and the handicap spaces will be concrete. The balance of the boat ramp parking and the travel ways are proposed to be gravel. There will be stormwater management in the form of drainage swales on either side of the parking lot as well as by retention bays. However, it will not be proposed with pavement or curb and guttering. This is what is before you tonight. It was recommended for approval at the March 8th Planning Commission meeting with no conditions. Thank you.

Mayor Williams – I now declare the public hearing open. Would anyone like to speak for or against this project?

Town Manager – We had one signup in advance, Your Honor.

Ms. Natalie Roberts – I live at 406 N. Church Street. Councilman Pack had said that Kimley-Horn was doing something at the park. I would like to know what that was.

Councilman Pack – Part of the billing that we had tonight for the consent agenda was for the engineering for the site plan and the parking we are considering tonight.

Ms. Roberts – Okay. I am here on behalf of me and my neighbor. I was here at the last Council meeting. I just had some more questions and more clarifications. He had just brought up some that I was concerned about. The last time I was here I told you that I have four children. I have been out looking at this whole visual thing. As I said, I live on the hill. I am just trying to visualize the boats, the cars, and everything that

is getting ready to come into the place of everything that is getting ready to happen. Are you all sure that you have thought about this real good? I am only saying this because there are certain days when people are fishing and it is beyond packed outside. To allow boats and trust me, the mobile home might come if they see there could be extra spaces where they could park. That space out there to me is just so tight. You say you have thought it through but it is just not big enough for the whole thing that is trying to go on. To me, it is just too busy for that little area because it is not big. My other concern I had that I discussed with you was about having signs out that say 'Children at Play', maybe even also a speed sign. Like I said before, I have seen people speeding back and forth sometimes just to get to and from. My main concern is the safety with the extra traffic that is about to come especially for my children that are out at play. I understand supervision and I will look out for that but the extra traffic that is coming is a little different. I also wanted to know if there would be public restrooms where people can use the restroom or will you still have the porta potties that are out there now? Sometimes the littering is crazy. The public people come and clean up the area. Also, I wanted to know the date that everything will start and when it is supposed to take place? Mr. Saunders was saying something about the gravel. I am trying to get an understanding. When people drive down Clontz Way because of the grass, the special events, and the weddings that take place will the boats be coming straight ahead or are they entering the park on the backside behind the public parking. Where exactly is it that the boats and everything are coming to get down to the water. They were some of my questions that I had.

Mayor Williams – Mr. Saunders, do you have a map with you?

Ms. Roberts – I forgot my map right at home.

Planning and Zoning Administrator – Your property would be right there.

Town Manager – Regarding porta potties and public restrooms, right now the plan is to continue to use porta potties out there. We have just had one out there in the past when it has just been fishing. We may end up having to add another one that is handicap accessible or add a hand wash station like we have at Windsor Castle Park. We have not determined that yet. Obviously, we are switching companies right as we speak. A different company is going to be handling those kinds of things for the town

moving forward. There is no permanent public restroom as part of that site plan right now. It is pretty much like we have at Windsor Castle Park.

Ms. Roberts – Okay, so when the boats are coming are they going straight ahead down on the grass or are they going behind the public parking? How are they entering to do that?

Planning and Zoning Administrator – Everything here is grassy now. This is Clontz Way. You will drive straight down Clontz Way if you are pulling a boat to go to the ramps. You will go straight down that drive way and turn to go to the ramp. You will put the boat in and then pull back up and park. When you drive back out, you will drive straight back out that way. Everything is in this area right here

Ms. Roberts – So it is back on that grass.

Planning and Zoning Administrator – If you see the curvy lines, they are the edge of the trees.

Ms. Roberts – Are they going back behind the trees?

Ms. Roberts – No, only on the part you see right there.

Mayor Williams – Right next to the trees.

Ms. Roberts – So that is behind the public parking.

Mayor Williams – It is going to come in partially on the public parking but it is more to the northeast of that.

Ms. Roberts – Right, exactly, almost where the nice little deer are at. They are going to be scared away too at night. What was the discussion about the children signs or possibly a ten to fifteen mile speed thing?

Councilman Dr. Cook – You did not actually speak to us about this.

Ms. Roberts – Some of you were not here. I am looking at new faces.

Councilman Dr. Cook – You did not speak in front of Town Council last month at all.

Councilwoman Tynes – It was the Planning Commission.

Councilman Dr. Cook – There was only one person here that was at that meeting. The majority of us are hearing this for the first time. You did not speak to us before. You are asking what we have done about speed limit signs or whatever. It has not been addressed yet.

Ms. Roberts – Okay. It is the things I am bringing up today. The speed limit signs and the children signs are my big concerns about this new project that is coming. I would really love for you all to really look into the ‘Children at Play’ signs and the speed.

Mayor Williams – That will be done.

Ms. Roberts – Okay. What is the date that this is supposed to take place?

Town Manager – Right now, construction would not start until after the 4th of July. We do not have a set date yet but it will not be before the 4th of July. It will be after the 4th of July.

Ms. Roberts – Okay. Thank you all.

Mayor Williams – Thank you. Are there any other public comments? Hearing none, I will close the public hearing. We will have consideration by Public Buildings and Welfare Committee Chairman, Dr. Milton Cook.

Councilman Dr. Cook – We have taken into consideration the waiver of parking and loading requirements. We are not voting to approve the boat ramp, correct?

Town Manager – Correct. It is permitted by right.

Councilman Dr. Cook – We are discussing the special use permit for waiver of parking and loading requirements. Are there any comments from Council?

Councilman Pack – I understand that we are voting on a special use permit for the waiver of the parking and loading requirements and that this is done by right but there has been some discussion. I am directing this at Chief Bowman. I have heard that there are some nefarious/illegal activities at the park at night. Chief Bowman, could you speak to that as far as any knowledge of or how the police department will patrol that area now and possibly in the future. I know it is unrelated to what we are voting on today.

Chief Bowman – It is on our radar of course. We know that it is going to be an area that will experience increased traffic. At the present time, we do monitor the area because we have fisherman down there. We patrol through there at night time. We have had a few calls down there but not many. There have been some such as improper parking after hours and things like that. When we get those calls, we immediately respond to it. We will continue to do so. The only difference is when the public boat ramp is there. I know how public boat ramps can be. They are very positive amenities but, at the same time during busy times, they can be areas that have a lot of people trying to do the same things at the same time. It requires a little bit more special

attention. It is on our radar. We will certainly govern ourselves accordingly as far as patrols are concerned.

Councilman Pack – Thank you Chief Bowman.

Councilman Dr. Cook – Does anyone else have any other comments related to the special use permit? This was approved with no conditions by the Planning Commission. Is that correct?

Planning and Zoning Administrator – Correct.

Councilman Dr. Cook – I would like to make a motion to approve the special use permit to waive the parking and loading requirements at Clontz Park.

Councilman Pack – Second.

Mayor Williams – A motion has been made and properly seconded. Is there any further discussion? Roll call vote.

On call for the vote, seven members were present. Councilman Pack voted aye, Councilman Smith voted aye, Vice Mayor Gregory voted aye, Councilwoman Chapman voted aye, Councilwoman Tynes voted aye, Councilman Dr. Cook voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams – Thank you very much and thank you for your input Ms. Roberts. We appreciate you coming tonight. Our next item is a Motion to Approve the Town Council Meeting Minutes of March 1st, 2016.

Town Attorney – I made one minor correction and would recommend that the minutes be approved as corrected.

Vice Mayor Gregory – So moved.

Councilman Pack – Second.

Mayor Williams – A motion has been made and properly seconded. All those in favor say aye, opposed say nay.

On call for the vote, seven members were present. Councilman Pack voted aye, Councilwoman Chapman voted aye, Councilman Dr. Cook voted aye, Councilwoman Tynes voted aye, Vice Mayor Gregory voted aye, Councilman Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams – We will now move to New Business. Does anyone have any new business? Hearing none, we now move to Old Business. We have covered all of that also. We do not have a Closed Session tonight.

Councilman Dr. Cook – Mr. Mayor, I would like to make a motion to go into closed session to discuss actual or potential litigation.

Vice Mayor Gregory – Second.

Mayor Williams – A motion has been made and properly seconded to go into closed session. All in favor say aye, opposed say nay.

On call for the vote, seven members were present. Councilman Pack voted aye, Councilwoman Chapman voted aye, Councilman Dr. Cook voted aye, Councilwoman Tynes voted aye, Vice Mayor Gregory voted aye, Councilman Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams – Ladies and gentlemen, thank you all for coming out tonight. We really appreciate you. Have a nice evening.

Town Council went into closed session at 8:15 p.m.

Town Council went back into open session at 8:29 p.m.

Town Attorney – Mr. Mayor, we need a motion to go back into open session.

Vice Mayor Gregory – So moved.

Councilwoman Chapman – Second.

Town Attorney – A motion has been made and properly seconded. All those in favor say aye, opposed say nay.

On call for the vote, seven members were present. Councilman Pack voted aye, Councilwoman Chapman voted aye, Councilman Dr. Cook voted aye, Councilwoman Tynes voted aye, Vice Mayor Gregory voted aye, Councilman Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Town Attorney – We need a motion that during the closed session there was only a discussion of the actual or potential litigation pursuant to 2.2-3711A of the Code of Virginia.

Vice Mayor Gregory – So moved.

Councilman Pack – Second.

Mayor Williams – A motion has been made and properly seconded. All those in favor say aye, opposed say nay.

On call for the vote, seven members were present. Councilman Pack voted aye, Councilwoman Chapman voted aye, Councilman Dr. Cook voted aye, Councilwoman

Smithfield Town Council

April 5th, 2016

Page 17

Tynes voted aye, Vice Mayor Gregory voted aye, Councilman Smith voted aye, and Mayor Williams voted aye. There were no votes against the motion. The motion passed.

Mayor Williams – Is there any further business to come before the Council tonight? Hearing none, we stand adjourned.

The meeting adjourned at 8:29 p.m.



Mr. T. Carter Williams
Mayor



Peter Stephenson, AICP, ICMA-CM
Town Manager